withdrawn from a bank, tax refunds, gifts, compensation and/or one-time insurance payments for injuries sustained, and non-cash benefits.

§1611.3 Maximum income level.

- (a) Every recipient shall establish a maximum annual income level for persons to be eligible to receive legal assistance under the Act.
- (b) Unless specifically authorized by the Corporation, a recipient shall not establish a maximum annual income level that exceeds one hundred and twenty-five percent (125 percent) of the current official Federal Poverty Income Guidelines. The maximum annual income levels are set forth in Appendix Δ
- (c) Before establishing its maximum income level, a recipient shall consider relevant factors including:
 - (1) Cost-of-living in the locality;
- (2) The number of clients who can be served by the resources of the recipi-
- (3) The population who would be eligible at and below alternative income levels; and
- (4) The availability and cost of legal services provided by the private bar in the area.
- (d) Unless authorized by \$1611.4, no person whose income exceeds the maximum annual income level established by a recipient shall be eligible for legal assistance under the Act.
- (e) This part does not prohibit a recipient from providing legal assistance to a client whose annual income exceeds the maximum income level established here, if the assistance provided the client is supported by funds from a source other than the Corporation.

§1611.4 Authorized exceptions.

- (a) A person whose gross income exceeds the maximum income level established by a recipient but does not exceed 150 percent of the national eligibility level (125% of poverty) may be provided legal assistance under the Act if:
- (1) The person's circumstances require that eligibility should be allowed on the basis of one or more of the factors set forth in $\S 1611.5(b)(1)$; or

- (2) The person is seeking legal assistance to secure benefits provided by a governmental program for the poor.
- (b) In the event that a recipient determines to serve a person whose gross income exceeds 125% of poverty, that decision shall be documented and included in the client's file. The recipient shall keep such other records as will provide information to the Corporation as to the number of clients so served and the factual bases for the decisions made.

§ 1611.5 Determination of eligibility.

- (a) The governing body of a recipient shall adopt guidelines, consistent with these regulations, for determining the eligibility of persons seeking legal assistance under the Act. By January 30, 1984, and annually thereafter, guidelines shall be reviewed and appropriate adjustments made.
- (b) In addition to gross income, a recipient shall consider the other relevant factors listed in paragraphs (b)(1) and (b)(2) of this section before determining whether a person is eligible to receive legal assistance.
- (1) Factors which shall be used in the determination of the eligibility of clients over the maximum income level shall include:
- (A) Current income prospects, taking into account seasonal variations in income:
- (B) Medical expenses, and in exceptional instances, with the prior, written approval of the project director based on written documentation received by the recipient and available for review by the Corporation, if a person's gross income is primarily committed to medical or nursing home expenses, a person may be served even if that person's gross income exceeds 150 percent of the national eligibility level:
- (C) Fixed debts and obligations, including unpaid Federal, state and local taxes from prior years;
- (D) Child care, transportation, and other expenses necessary for employment;
- (E) Expenses associated with age or physical infirmity of resident family members; and